

# BOULDER VIEW TAVERN

## Terms and Conditions

### Event Policy and Contract

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**1. Terms and Conditions:** The final cost is based upon the guaranteed number of guests attending the event or the actual number of guests in attendance, whichever is greater.

**2. Cancellation Policy:** Customer may cancel event at any time up to 30 days of the event with half of the deposit refunded. BVT has the right to retain deposits on any canceled events within 30 days of event for administrative fees and loss of other potential events.

**3. Guest Count Guarantees:** Final guest count must be guaranteed ten (10) days prior to the reservation date via email to [marcele@boulderviewtavern.com](mailto:marcele@boulderviewtavern.com). If guarantee is not given, final bill will be based on count at time of booking or number of guests in attendance, whichever is greater. BVT reserves the right to charge for the amount of guests at booking if guest count is 10% less than initially guaranteed for.

**4. Payment:** BVT accepts American Express, Master Card, Visa, Discover, Cash or Certified Check for initial deposits and final payments. Personal checks and corporate checks are not accepted for final payment. A deposit of 10% of the estimated total event cost is required in order to guarantee the reservation. The remaining balance of the event including tax, 18% service charge as well as additional bartender fees will be settled at the completion of the event.

**5. Authority:** Any person signing this agreement in the name of a corporation, entity, association, club or society represents and personally warrants to BVT that he/she is authorized to sign the agreement with BVT on behalf of the stated organization.

**6. Taxes and Additional Charges:** Client agrees to pay any and all federal, state, municipal, entertainment or other taxes imposed on or applicable to the event.

**7. Other Food and Drink:** Due to health, safety and liquor laws and regulations, no food or beverages may be brought into the restaurant or any other licensed area of BVT for a party or meeting without prior written approval from the Special Event Planner and/or Manager. Such approval may be granted or withheld by BVT in its sole discretion. A service and plating fee may be Charged on all items not supplied by BVT.

**8. Excused Non-Performance:** BVT shall be excused from performing any obligations under this agreement for so long as such performance is prevented, delayed or hindered by an act of God; fire, flood or explosion, strikes, labor disputes, inability to procure labor, equipment, materials or other causes beyond its control. BVT may terminate this agreement and cancel the event prior to the confirmation date without any liability of any nature if the client fails to comply with the terms of this agreement, including delivery of deposits and observation of all rules and regulations. BVT reserves the right to deny service to any guest displaying inappropriate behavior and/ or not dressed in the proper attire. Dress code for BVT is Causal.

**9. Fees:** Room fees are on a case by case basis. Cake plate fee (\$2 per person) are priced on a case by case basis.

**10. Children:** No Charge for children under 3. Children’s menu options are available for children between the ages of 3-11. Persons 11 years and older will be treated as an adult.

**11. Event Time and Length:** In the event BVT must set time limits in this contract, a fee may be incurred if these limits are exceeded. If the client exceeds the time limitations set forth and agreed in this contract, BVT reserves the right to include in client’s total bill the appropriate food, beverage, room fee, and labor cost for every half hour or portion thereof the event exceeds time limitations. Events must start upon agreed timeframe and shall not exceed 3 hours, 4 hours for 5 course or more dinners.

**12. Damages:** Credit card information and picture ID must be left on file with management for all private parties in the event there are damages to furniture, fixtures, equipment and any other property belonging to BVT.

**13. Weather:** Event dates affected by weather will be handled on a case by case basis. In the event that adverse weather, such as large amounts of snow, have impaired majority’s ability to get to the restaurant, BVT shall postpone event to next available date.

Memo:

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Reservation Date: \_\_\_\_\_ Timeframe: \_\_\_\_\_

Occasion: \_\_\_\_\_

Guaranteed Number of Guests: \_\_\_\_\_

or Guaranteed Minimum Food & Beverage Spend \$ \_\_\_\_\_

Client Name (Please Print): \_\_\_\_\_

Client Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Checks are payable for Deposit only; unless Certified Check for Final Payment; LAKE MOUNTAIN, LLC**

**MAILING ADDRESS:** Boulder View Tavern, P O Box 707, Blakeslee, PA 18610